

Jack Kemp Community School

3701 47 Avenue, Lloydminster, Saskatchewan S9V 2C4

Phone: (306) 825-9394 Fax: (306) 825-9396

Mrs. J. Gordon, Principal

Mrs. P. Mather, Vice-Principal

Date: _____

To: _____

Dear Principal:

The following student(s) have enrolled at our school. Would you please forward their Cumulative Record File and any other pertinent information you may have.

Thank you.

Name

D.O.B.

Grade

Principal's Signature

Date

Certified Parental Notification:

I, the undersigned parent / guardian, certify that I am aware of the above request and that I approve such transfer of the records.

Parent / Guardian Signature

Date